



FH
[REDACTED]

STATE OF WISCONSIN
Division of Hearings and Appeals

In the Matter of

[REDACTED]
[REDACTED]
[REDACTED]

DECISION
Case #: FOO - 221322

PRELIMINARY RECITALS

Pursuant to a petition filed on December 31, 2025, under Wis. Admin. Code § HA 3.03(1), to review a decision by the Milwaukee Enrollment Services regarding FoodShare benefits (FS), a hearing was held on January 27, 2026, by telephone.

The issue for determination is whether the agency correctly terminated petitioner's FS as of December 1, 2025, for failing to timely complete her renewal.

There appeared at that time the following persons:

PARTIES IN INTEREST:

Petitioner:

[REDACTED]
[REDACTED]
[REDACTED]

Respondent:

Department of Health Services
201 E. Washington Ave.
Madison, WI 53703

By: Merlton Gaillard
Milwaukee Enrollment Services
1220 W Vliet St
Milwaukee, WI 53205

ADMINISTRATIVE LAW JUDGE:

Jason M. Grace
Division of Hearings and Appeals

FINDINGS OF FACT

1. Petitioner (CARES # [REDACTED]) is a resident of Milwaukee County. She received FS benefits.

2. On October 13, 2025, notice was issued to petitioner informing that she needed to complete her FS renewal by November 17, 2025, or her FS would end November 30, 2025.
3. On November 18, 2025, notice was issued to petitioner that her FS benefits were ending as of December 1, 2025, for failure to complete her FS renewal.
4. On December 31, 2025, the petitioner filed an appeal with the Division of Hearings and Appeals.

DISCUSSION

FS recipients are certified for 6 - 36months. Members must complete an interview and verify household information in the last month of the certification period to be recertified and continue receiving FS benefits. FS Handbook, §2.2.1. FS will close by the end of the renewal month if the renewal is not completed. FS Handbook,§ 2.2.1.5.

In this case, petitioner’s FS ended the last day of her renewal month, i.e., November, for failing to timely complete her FS renewal. Appropriate notices were issued to petitioner apprising her of the need to complete the renewal, the deadline for doing so, and that her FS benefits were ending for failing to timely complete the renewal. At hearing, petitioner did not set forth any evidence or argument seeking to rebut the agency action. It was her belief that she could complete the renewal at the hearing. She was provided the FS agency’s phone number and directed to contact them to complete the steps needed to reestablish FS eligibility.

CONCLUSIONS OF LAW

The agency correctly terminated petitioner’s FS as of December 1, 2025 for failing to timely complete the FS renewal.

THEREFORE, it is

ORDERED

That petitioner’s appeal is dismissed.

REQUEST FOR A REHEARING

You may request a rehearing if you think this decision is based on a serious mistake in the facts or the law or if you have found new evidence that would change the decision. Your request must be **received within 20 days after the date of this decision**. Late requests cannot be granted.

Send your request for rehearing in writing to the Division of Hearings and Appeals, 4822 Madison Yards Way, 5th Floor North, Madison, WI 53705-5400 **and** to those identified in this decision as "PARTIES IN INTEREST." Your rehearing request must explain what mistake the Administrative Law Judge made and why it is important or you must describe your new evidence and explain why you did not have it at your first hearing. If your request does not explain these things, it will be denied.

The process for requesting a rehearing may be found at Wis. Stat. § 227.49. A copy of the statutes may be found online or at your local library or courthouse.

APPEAL TO COURT

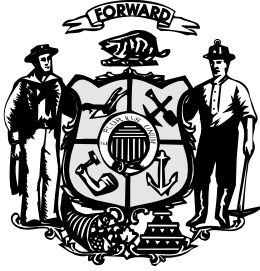
You may also appeal this decision to Circuit Court in the county where you live. Appeals must be filed with the Court **and** served either personally or by certified mail on the Secretary of the Department of

Health Services, 201 E. Washington Ave., **and** on those identified in this decision as “PARTIES IN INTEREST” **no more than 30 days after the date of this decision** or 30 days after a denial of a timely rehearing (if you request one).

The process for Circuit Court Appeals may be found at Wis. Stat. §§ 227.52 and 227.53. A copy of the statutes may be found online or at your local library or courthouse.

Given under my hand at the City of Madison,
Wisconsin, this 27th day of January, 2026

\s _____
Jason M. Grace
Administrative Law Judge
Division of Hearings and Appeals



State of Wisconsin\DIVISION OF HEARINGS AND APPEALS

Brian Hayes, Administrator
5th Floor North
4822 Madison Yards Way
Madison, WI 53705-5400

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The preceding decision was sent to the following parties on January 27, 2026.

Milwaukee Enrollment Services
Division of Health Care Access and Accountability